



STELLA MARIS BEAUMARIS PARENT AND GUARDIAN PROTOCOLS

At Stella Maris, we value the partnership between the school and parents. A condition of enrolment at the school is the signing of our Parent & Guardian Protocols. In this document the word 'parent' will refer to parents and guardians. School policies relating to some of the following points are available on our website. The following protocols outline commitments agreed to by parents in relation to effective partnerships:

- Parents will respect and support the school's Catholic vision and mission and Religious Education Program. In particular, parents will embrace the messages of Jesus, evident in the Gospels.
- Parents will support the School in implementing positive behaviour and discipline consistent with our Vision Statement, Classroom and School Rules and Restorative Practices.
- Parents will foster harmonious relationships and give a positive example to all students (and others) who might be present, in such matters as common courtesy, polite manners and appropriate language.
- Parents will be inclusive of all families by accepting diversity and celebrating differences.
- Parents will read reports and attend Family Conferences and arranged meetings.
- Parents must adhere to our schools' policies and Privacy Policy.
- If issues need to be discussed, the class teacher is the first point of contact.
- Parents should ensure that all correspondence (meetings, emails, letters) with school staff related to their children's progress be undertaken in a polite and respectful manner.
- Bullying and harassment will not be tolerated.
- That Parents show respect for school timetables and will make an appointment to discuss any serious concerns they might have about any aspect of their child's education, with appropriate school personnel (eg. Teachers, Principal, Parish Priest,) Parents will be aware that the Principal and other staff members may share the information with the staff members or personnel involved.
- That Parents will help ensure their children wear the school uniform with pride and adhere to the Uniform Policy.
- That Parents will consider the prompt payment of school fees to be a high priority within the family's budget, and that serious problems with fees will be discussed with the Principal.
- That Parents will remain informed about school news and events through the school newsletter.
- That dogs will be kept on leash and supervised by the owner at all times. Dogs will not be allowed in classrooms unless this has been arranged prior with the classroom teacher.
- That Parents will observe rules relating to:
 - traffic speeds and parking restrictions in the vicinity of the school.
 - no smoking in the buildings/grounds.
 - signing in procedures if late or if assisting in the classrooms

I agree with and will follow the above Parent Protocols.

Name: _____ Signed _____ Date _____

Name: _____ Signed _____ Date _____



PARENT GUARDIAN DECLARATION

- In enrolling my child at this school, I/we accept that she/he will be educated in the Catholic faith within a Christian educational environment and will support our child's participation in the religious life of the school (e.g. school liturgies, retreat programs);
- I/we accept that support of school staff and co-operation concerning school activities is essential.
- I will support school policies in relation to program of studies, sports, pastoral care, school uniform, grooming & personal care, acceptable behaviour, discipline and general operations of the school;
- I/we accept responsibility for the payment of tuition fees and other costs associated with the education of my/our child as determined and amended from time to time by the School (except where exemptions/remissions have been sought and granted). Stella Maris relies heavily on the payment of school fees to supplement funding from the Commonwealth and State Governments. We would not be able to continue without payment of school fees. In every instance, a genuine attempt should be made to arrange an affordable, regular payment plan for fees by parents. I will notify the school immediately if I am experiencing financial difficulties;
- I/we accept that the School does not accept liability for damage or loss of any personal possessions of students and that insurance for students' personal possessions is my/our responsibility.
- In the event of any illness or accident, I/we authorize the obtaining on my/our behalf of such medical assistance as my child may require. I/we also understand that the signatories below are required to meet any costs incurred.
- I/we agree to give the School permission to contact any educational or medical agency to aid my child receiving the best possible education whilst at this school.
- I/we understand that excursions, incursions, swimming, athletics carnivals and overnight camps are an integral component of the School's educational program and I/we fully support my/our child's participation in these events.
- I/we will ensure that the information that I have provided is kept up to date throughout the period of enrolment and I will notify the school promptly of any changes to that information (e.g. change of residential address, changes to parenting orders);
- I/we will attend parent/teacher and information evenings which relate to my child;
- I/we understand that if any misleading information has been provided, or any omission of significant information is made in the application for enrolment, acceptance will not be granted; or if discovered after acceptance enrolment may be withdrawn.

Parent/Guardian 1 Signature:

Date:

Parent/Guardian 2 Signature:

Date